

INTEGRATED GOVERNANCE & RISK COMMITTEE MEETING AGENDA

Date:	20 March 2019	Time:	10:00-12:00
Venue:	Trust Meeting Room, Chestnut House	Chair:	Clive Kay, Chief Executive

Time	No.	Agenda Item	Lead	Outcome To note For approval For decision To escalate to SRR	Papers attached
10:00	I.3.19.1	Apologies for Absence Pat Campbell, Director of HR (represented by Richard Pierce, Deputy Director of HR)	Chair		Verbal
	I.3.19.2	Declarations of Interest	Chair	To note	Verbal
	I.3.19.3	Minutes and Actions of the meeting held on 13 February 2019	Chair	For approval	I.3.19.3
	I.3.19.4	Matters arising	Chair	To note	Verbal

10:15		Corporate Risk Register (CRR)			
	I.3.19.5	Approval to close Risk 3050 (Theatre staffing levels on labour ward)	Chief Operating Officer	To note	Verbal - to be deferred to April
	I.3.19.6	Approval to close Risk 3236 (2018/19 Data quality in EPR impacting on income)	Chief Operating Officer	For approval	I.3.19.6
	I.3.19.7	Approval to close Risk 3132 (Limited Assurance for divisional risk management)	Chief Operating Officer	For approval	I.3.19.7
	I.3.19.8	Approval to close Risk 1271 (Physical Intervention Training) and open new risk	Finance Director	For approval	I.3.19.8
	I.3.19.9	Approval to close Risk 2146 (Safer Interventional Procedures Risk leading to Patient Harm)	Chief Medical Officer	For approval	I.3.19.9
	I.3.19.10	Escalation of Risk from Medical Director Division – ID 3370 (Non compliance with the safety standards for invasive procedures in a non-theatre environment)	Chief Medical Officer	For approval	I.3.19.10
	I.3.19.11	Escalation of Risk from Division of Anaesthesia, Diagnostics and Surgery – ID 3313 (Replacement of equipment required for repatriation of the Tuberculosis testing service to BTHFT)	Chief Operating Officer	Escalate to SRR	I.3.19.11
	I.3.19.12	Escalation of Risk from Division of Anaesthesia, Diagnostics and Surgery – ID 3322 (Turnaround time for stool samples)	Chief Operating Officer	To note	Verbal - no longer needs to be escalated
	I.3.19.13	Escalation of Risk from Division of Anaesthesia, Diagnostics and Surgery – ID 3326 (non replacement of Argon laser)	Chief Operating Officer	Escalate to SRR	I.3.19.13
	I.3.19.14	Escalation of Risk from Division of Anaesthesia, Diagnostics and Surgery – ID 3316 (Non replacement of the Ultrasound machine in the Early Pregnancy Assessment Unit)	Chief Operating Officer	Escalate to SRR	I.3.19.14
	I.3.19.15	Escalation of Risk from Division of Medicine – ID 3369 Infectious Diseases/HIV/Microbiology Services	Chief Operating Officer	Escalate to SRR	I.3.19.15
	I.3.19.16	Divisional risks 15 and over	Chair	To note	I.3.19.16
	I.3.19.17	Movement log	Chair	To note	I.3.19.17
	I.3.19.18	All open strategic risks	Chair	To note	I.3.19.18

	I.3.19.19	Escalated items from Board of Directors/Committees to SRR 2019/20	<i>Director of Governance & Corporate Affairs</i>	To note	I.3.19.19
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11.50		Corporate Governance			
	I.3.19.20	Risk Management Strategy	<i>Director of Governance & Corporate Affairs</i>	For decision	I.3.19.20
	I.3.19.21	IGRC Terms of Reference	<i>Director of Governance & Corporate Affairs</i>	For approval	I.3.19.21
	I.3.19.22	External Visits Process	<i>Director of Governance & Corporate Affairs</i>	To note	I.3.19.22
	I.3.19.23	External Visits Register	<i>Director of Governance & Corporate Affairs</i>	To note	I.3.19.23
	I.3.19.24	Board Assurance Framework	<i>Director of Governance & Corporate Affairs</i>	For approval	I.3.19.24
	I.3.19.25	Any other business	<i>Chair</i>		Verbal
	I.3.19.26	Matters to escalate to the Board of Directors	<i>Chair</i>		Verbal
	I.3.19.27	Items for Corporate Communication	<i>Chair</i>		Verbal
	I.3.19.28	Date and time of next meeting 17 April, 10:00-12:00 - Trust Meeting Room			